



Advanced Coding Specialist – Evaluation & Management Auditing (ACS-EM)

As a service to candidates, this outline is designed to give you information on the type of topics that will be covered in the examination. It is not to be considered an all-inclusive list, but rather should serve as a guide to help you prepare.

Section 1 - Evaluation & Management Terms and Abbreviations

Terminology related to E/M Documentation Guidelines

Problem-focused

Complete PFSH

Diagnosis abbreviations as seen in medical records

COPD

UTI

Examination terms and abbreviations

RRR

Bimanual exam

Diagnostic testing terms and abbreviations

IVP

CXR

Section 2 -Evaluation & Management CPT Coding

Requirements for each series of E/M codes

Definitions of new patient, consultation, admission

CPT rules and definitions

Modifiers for E/M codes

Section 3 - CMS/AMA Documentation Guidelines

1995 and 1997 Documentation Guidelines

1997 specialty exams

Rules for each key element: history, exam, medical decision-making

Documentation of coding by time

Section 4 -Auditing

Components of history

HPI

ROS

PFSH

Components of exam

Using the 1995 guidelines to score systems

1997 exam bullets

Components of medical decision-making

Using the point system for assessing number of problems addressed

Using the point system to score data ordered and reviewed

Table of risk

Section 5 - Medicare Requirements

Medicare-specific instructions

Multiple visits on the same day

Consultations

Medicare Teaching Rules

Shared visits